

WICHITA FALLS METROPOLITAN PLANNING ORGANIZATION

Technical Advisory Committee

Minutes

Friday, October 12, 2018

Voting Members Present:

Lin Barnett, Wichita Falls MPO, MPO Director, TAC Chairperson
Allan Moore, TxDOT, Director of Construction
Dana Schoening, City of Wichita Falls, Director of Community Development
David Rohmer, TxDOT, Area Engineer
Davis Powell, City of Wichita Falls, City Engineer
Glenn Allbritton, TxDOT, Director of Operations
Karen Montgomery-Gagne, City of Wichita Falls, Planning Administrator
Larry Wilkinson, City of Wichita Falls, Traffic Superintendent
Scot Reaves, TxDOT, Interim Director of TP&D

Visitors:

Will Carter, Wichita Falls Public Health District
Mark McBurnett, SAFB

MPO Staff:

Jaimie Lee, Wichita Falls MPO, Transportation Planner II

I. Welcome & Introduction

Mr. Barnett, the TAC chairperson, called the meeting to order at 9:36 a.m. and welcomed everyone in attendance.

II. Public Comment on Agenda and Non-Agenda Items

Mr. Barnett asked for any public comments on agenda and non-agenda items. Ms. Gagne facilitated a conversation between TxDOT and the City of Wichita Falls concerning next steps for the SAFB gate project. They agreed to discuss the project at a later date. There were no other public comments on agenda and non-agenda items.

III. Review and Approval of the July 12, 2018 Technical Advisory Committee's (TAC) Meeting Minutes

Mr. Barnett asked for any comments or corrections to the July 12, 2018 TAC meeting minutes. Receiving none, he asked for a motion to approve the minutes. Mr. Wilkinson made the motion to approve. Mr. Powell seconded the motion, which passed unanimously.

IV. Review and Comment Regarding the July 25, 2018 Transportation Policy Committee's (TPC's) Meeting Minutes – No Action Required

Mr. Barnett asked for comments on the July 25, 2018 TPC meeting minutes. Receiving none, the committee moved on to the next agenda item.

V. Review and Recommendation to the Policy Board to Amend the FY 2019 UPWP Budget with FY 2019 State Planning and Research (SPR) Funds for Use in Completing the 2020-2045 Metropolitan Transportation Plan Update

Mr. Barnett directed the committee's attention to page 15 of the meeting packet. He stated the amendment to the FY 2019 Unified Planning Work Program will add \$58,679 of SPR funds to Task 5 – Special Projects. Mr. Barnett stated WFMPO will use these funds to facilitate hiring a qualified consultant to produce the 2020-2045 Metropolitan Transportation Plan update.

Mr. Barnett asked for any questions or comments regarding the amendments to the FY 2019 UPWP budget. Receiving none, he asked for a motion to forward the amendments to the Policy Board for their review and approval. Ms. Gagne made the motion to approve. Mr. Wilkinson seconded the motion, which passed unanimously.

VI. Review and Recommendation to the Policy Board to Approve the 2018-2024 WFMPO and State Planning Agreement

Mr. Barnett directed the committee's attention to page 24 of the meeting packet. Mr. Barnett presented the committee with a copy of the six-year Planning Agreement between the WFMPO and the State of Texas. Mr. Barnett stated this planning agreement serves as the contract between WFMPO and the State of Texas whereby WFMPO will cooperate with the Texas Department of Transportation to develop transportation plans and programs for the Wichita Falls Urbanized Area. He stated this agreement outlines the requirements and responsibilities of the parties for federal reimbursement using Consolidated Planning Grant funds and other federal transportation funds that may be used for planning.

Mr. Barnett asked for any comments regarding the State Planning Agreement. Receiving none, he asked for a motion to forward the agreement to the Policy Board for their review and approval. Mr. Wilkinson made the motion to forward the document. Mr. Moore seconded the motion, which passed unanimously.

VII. Review and Recommendation to the Policy Board to Approve for Use by WFMPO Staff the 2018-2019 Annual Prioritized Project List

Mr. Barnett directed the committee's attention to the Prioritized Project List handout. He stated the list is the result of the TAC committee's hard work and dedication to produce a viable and useful list of high priority projects for the Policy Board to refer to as federal and state funds become available for letting and construction of projects on the list. Mr. Barnett stated the TAC board members met on October 4, 2018 in a workshop to vet all new projects on the proposed list. Mr. Barnett informed the committee that WFMPO staff had applied all of their recommended changes, from the vetting meeting, to the list and that it was ready for their final review. The TAC committee made a few more minor changes to the PPL during the course of the meeting. Mr. Barnett stated he would present the final draft of the PPL, with revisions, to the Policy Board for review and approval at the October 24, 2018 Transportation Policy Committee meeting.

Mr. Barnett asked for a motion to forward the document to the Policy Board, with revisions, for their review and approval. Mr. Rohmer made the motion to forward the document. Mr. Wilkinson seconded the motion, which passed unanimously.

VIII. Review and Recommendation to Approve 2019-2022 TIP Amendments to Section VI Federally Funded Transit Projects: Section 5307 Operating Grant and Section 5339 Capital Improvement Grant

Mr. Barnett directed the committee's attention to page 43 of the meeting packet. He informed the committee of two amendments to Section VI – Federally Funded Transit Projects. The first amendment programs actual FTA Section 5307 dollar amounts into the Wichita Falls Transit System's (WFTS) FY 2019 capital, preventive maintenance, operating, and planning Budget. Mr. Barnett stated WFTS received notification of these allocations in August when the Federal Register came out. The second amendment adds a new FTA Section 5339 Capital Improvement Program dollars to the TIP for the future construction of the WFTS Transit Administration and Maintenance Facility on Old Windthorst Road just north of the Loves' Travel Center. Mr. Barnett asked for any questions or comments regarding the amendments. Receiving none, he asked for a motion to forward the document to the Policy Board for approval. Ms. Gagne made the motion to forward the document. Mr. Wilkinson seconded the motion, which passed unanimously.

IX. Other Business:

a. Discussion & Overview of Progress on Local Transportation Projects – City and TxDOT staff (Quarterly Review)

City: Mr. Powell reported 50% design completion from FM 890 to Municipal Airport. Maplewood extension from McNeil to Lawrence road is 60% design completion. Hike and Bike trail from Loop 11 to Lucy Park is 100% design completion. Hike and Bike trail from Barnett Road to Seymour Highway is 90% design completion. Under construction projects include Hike and Bike trail from Wichita Bluff to Loop 11, 80% complete; 2018 Asphalt Street Rehab is 80% complete, and 2018 Kemp-Monroe Drainage Project is 5% complete.

TxDOT: Mr. Rohmer reported the two TAP projects: hike & bike trail from Wichita Bluff Park to Loop 11 and Midwestern Parkway to Southwest Parkway sidewalk construction. U.S. 287 at Rifle Range Rd. structure is complete. IH 44 Mill & Overlay cable barrier will resume weather permitting. McNeil drainage ditch enclosure will resume spring 2019.

b. MPO Quarterly Financial Report (3rd Quarter FY 2018 – April, May, June)

Mr. Barnett reported on the 3rd quarter financial report for the MPO. He commented that the MPO had spent approximately 58.85% of its FY 2018 budget. Mr. Barnett asked for any comments or questions on the third quarter financial report. He received none.

c. Grouped TxDOT CSJ Projects Report

Ms. Lee reported there were 12 new TxDOT Grouped CSJ projects added to the list between April 1 and June 30. This quarter included all projects from April and June.

d. Other Items

No other items for business

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X. Meeting Adjournment

The meeting adjourned at 11:20 a.m.

Irvan F. "Lin" Barnett Jr.
MPO Transportation Planning Director
Wichita Falls MPO