

# **WICHITA FALLS METROPOLITAN PLANNING ORGANIZATION**

## **Transportation Policy Committee**

### **Minutes**

Wednesday, January 25, 2017

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#### ***Voting Members Present:***

Stephen Santellana, Mayor, City of Wichita Falls  
Davis Powell, Proxy for Russell Schreiber, City Public Works Director  
Dennis Wilde, North Texas Regional Planning Commission  
Jeff Watts, City of Pleasant Valley, Representative  
Jesse Brown, City Council Representative  
Larry Tegtmeier, TxDOT, District Engineer  
Mark Beauchamp, Proxy for Woodrow "Woody" Gossom, Wichita County Judge  
Michael Smith, City Council Representative

#### ***MPO Staff:***

Lin Barnett, WFMPPO, Transportation Planning Director

#### ***Absent:***

Cory Glassburn, Mayor, Lakeside City  
Jaimie Lee, Wichita Falls MPO, Transportation Planner II

#### ***Visitors:***

David Rohmer, TxDOT, Area Engineer  
Glenn Allbritton, TxDOT, Director of Operations  
Jennifer Smith, Senator Estes  
John Burrus, Director of AT&T  
John Overman, Texas Transportation Institute  
Mike Beaver, TxDOT, Director of TP&D

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#### **I. Welcome & Introduction**

Mayor Santellana, the TPC chairperson, called the meeting to order at 8:33 a.m. and welcomed everyone in attendance.

#### **II. Public Comment on Agenda and Non-Agenda Items**

Mayor Santellana asked for any public comments on agenda and non-agenda items. None was received.

#### **III. Review and Approve the Transportation Policy Committee's October 26, 2016 TPC Meeting Minutes**

Mayor Santellana asked for any comments or corrections to the October 26, 2016 TPC meeting minutes. Receiving none, he asked for a motion to approve the minutes. Mr. Tegtmeier made the motion to approve. Mr. Smith seconded the motion, which passed unanimously.

#### **IV. Review and Approve the Transportation Policy Committee's November 21, 2016 Meeting Minutes**

Mayor Santellana asked for any comments or corrections to the November 21, 2016 TPC meeting minutes. Receiving none, he asked for a motion to approve the minutes. Mr. Wilde made the motion to approve. Mr. Brown seconded the motion, which passed unanimously.

**V. Review and Comment Regarding the Technical Advisory Committee's January 12, 2017 Meeting Minutes – No Action Required**

Mayor Santellana asked for any comments or questions regarding the January 12, 2017 Technical Advisory Committee meeting minutes. None were received. The committee moved on to the next agenda item.

**VI. Review and Approve the January 2017 TIP Amendment: FY 2017, Section 5339 Transit Grant, New & Replacement Buses**

Mayor Santellana directed the committee's attention to page 48 of the meeting packet. Mr. Barnett stated there was one TIP amendment needing approval from the Policy Board. He stated that the Wichita Falls Transit System (WFTS) competed for, and successfully won, a Federal Transit Administration, Section 5339 capital improvement grant. WFTS will use the funding to purchase three (3) 35-ft. replacement buses and one (1) 25-ft. cutaway bus. The 35-ft. buses will replace aging units in the WFTS fleet while the 25-ft bus will operate as a shuttle to and from Sheppard Air Force Base. Mr. Barnett asked for any comments or questions regarding changes to the transit financial summary. None were received. Mayor Santellana asked for a motion to approve the 2017-2020 Transportation Improvement Program, Section 5339 transit amendment. Mr. Watts made the motion to approve. Mr. Brown seconded the motion, which passed unanimously.

**VII. Other Business:**

**a. Discussion & Overview of Progress on Local Transportation Projects – City and TxDOT staff (Quarterly Review)**

TxDOT: Mr. Rohmer reported that SH 240 at Sinclair Road drainage ditch was under construction. FM 171 at Old Friberg Road is essentially complete. FM 2650 to Sisk Road is on schedule and should be complete by early summer. US 287 at IH 44 SB was progressing well and should be open in the next couple of weeks. US 287 at Wellington Lane bridge is currently under construction.

City: Mr. Powell reported the Wichita Bluff Hike & Bike Trail Phase 1 had a new contractor and was moving forward. Falls Bridge & Trail Improvements was awarded and currently working on contract documents. He reported scheduled projects include the Hike and Bike Trail Phase 2, Kemp Street Pedestrian Improvements, 2016 Kemp/Monroe drainage project, 2017 Asphalt Street rehab and 2017 Concrete Street rehab.

**b. MPO Quarterly Financial Report (4<sup>th</sup> Quarter FY 2016 – July, August, September)**

Mr. Barnett reported on the 4<sup>th</sup> quarter expenses for the MPO. He stated that the MPO had spent approximately 85% of its total allocation for FY 2016. He asked for any comments or questions on the fourth quarter financial report. He received none.

**c. Grouped TxDOT CSJ Projects Report**

Mr. Barnett stated there were no new grouped TxDOT CSJ projects to report.

**d. Progress Report on Socioeconomic and Demographic Forecast Data Update**

Mr. Barnett took a moment to inform the Policy Board of the RFP for the Socio Economic and Demographic Forecast Update. Mr. Barnett stated WFMPO qualified for an award of \$40,000 in State Planning and Research (SPR) Funds that would apply to Subtask 5.5 of the Unified Planning Work Program. WFMPO would use the SPR funds, along with carry over funds from FY 2016, to hire a qualified consulting firm to help WFMPO develop its Socioeconomic and Demographics Data Forecast Update.

**VIII. Meeting Adjournment**

The meeting adjourned at 9:40 a.m.

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Honorable Stephen L. Santellana  
Mayor Wichita Falls