

WICHITA FALLS METROPOLITAN PLANNING ORGANIZATION

Transportation Policy Committee

Minutes

Wednesday, July 27, 2016

Voting Members Present:

Glenn Barham, Mayor, City of Wichita Falls
Dennis Wilde, North Texas Regional Planning Commission
Jeff Watts, City of Pleasant Valley, Representative
Michael Smith, City Council Representative
Mike Beaver, Proxy for Larry Tegtmeyer, TxDOT
Russell Schreiber, City Public Works Director
Sam Bownds, Proxy for Cory Glassburn, Mayor, Lakeside City
Tim Ingle, City Council Representative
Woodrow "Woody" Gossom, Wichita County Judge

MPO Staff:

Jaimie Lee, Wichita Falls MPO, Transportation Planner II
Lin Barnett, WFMPPO, Transportation Planning Director

Visitors:

David Rohmer, TxDOT, Area Engineer
Joe Clark, TxDOT, TPP

I. Welcome & Introduction

Mayor Barham, the TPC chairperson, called the meeting to order at 8:30 a.m. and welcomed everyone in attendance.

II. Public Comment on Agenda and Non-Agenda Items

Mayor Barham asked for any public comments on agenda and non-agenda items. None was received.

III. Review and Approve the Transportation Policy Committee's April 27, 2016 TPC Meeting Minutes

Mayor Barham asked for any comments or corrections to the April 27, 2016 TPC meeting minutes. Receiving none, he asked for a motion to approve the minutes. Mr. Watts made the motion to approve. Mr. Wilde seconded the motion, which passed unanimously.

IV. Review and Comment Regarding the Technical Advisory Committee's July 14, 2016 Meeting Minutes – No Action Required

Mayor Barham asked for any comments or questions regarding the July 14, 2016 Technical Advisory Committee meeting minutes. Receiving none, the committee moved on to the next agenda item.

V. Review and Approve Amendments to the 2016-2017 Unified Planning Work Program

Mayor Barham directed the committee's attention to page 16 of the meeting packet. Mr. Barnett stated WFMPO received its third work order authorizing its remaining PL-112 apportionment for FY 2016. He explained the total amount authorized for programming was \$205,843. This was a \$6,673 increase over the estimated programming amount of \$199,170. He stated that he made adjustments in FY 2016 to increase the amount programmed in Subtask 5.5 in order to hire a qualified consulting firm to help WFMPO update its area socioeconomic demographics study. Mr. Barnett stated the study would cost the MPO an estimated \$100,000 to complete. The data from this study will act as inputs in the next Travel Demand Model (TDM) update. Mr. Barnett explained the TDM needs updating to year 2045 so that MPO staff can develop the 2020-2045 Metropolitan Transportation Plan, which is due January 28, 2020. He stated the socioeconomic demographic study would carry over into FY 2017. The UPWP reflects all of the revisions to the FY 2017 tables as well.

Mr. Barnett concluded his brief overview of the funding revisions and then asked for any comments or questions regarding the amendments to the 2016-2017 Unified Planning Work Program. Receiving none, Mayor Barham asked for a motion to approve the amendments. Judge Gossom made the motion to approve. Counselor Smith seconded the motion, which passed unanimously.

VI. Review and Approve the Updated WFMPO Public Participation Plan

Mayor Barham directed the committee's attention to page 49 of the meeting packet. Mr. Barnett stated that the MPO created the Public Participation Plan in 2007 as a replacement to the Public Involvement Policy, as directed by TxDOT and the Federal Highway Administration at that time. Mr. Barnett stated that he revised the Public Participation Plan to reflect new requirements found in the Fixing America's Surface Transportation Act of 2015, also known as the FAST Act. He commented that he did not change any of the procedures specified within the document for public involvement because they continue to serve the MPO well. He stated that MPO staff uses the Public Participation Plan as the guide for all public involvement processes within the MPO area. Mr. Barnett informed the committee that the document was posted for a 45-day public comment period starting the day after the April 27, 2016 TPC meeting and concluded on June 11, 2016. He stated that WFMPO did not receive any comments during the public comment period. He asked for any comments or questions regarding the Public Participation Plan document.

Mayor Barham asked for any questions or comments regarding the revisions to the Public Participation Plan document. Receiving none, Mayor Barham asked for a motion to approve the WFMPO Public Participation Plan. Mr. Schreiber made the motion to approve. Mr. Ingle seconded the motion, which passed unanimously.

VII. Discussion of Proposition 1, Proposition 7, and Traditional Funding

Mr. Beaver reported on the 10-year Unified Transportation Plan (UTP) Funding Projections. He reminded the committee Proposition 1 Funding is from the Oil & Gas tax revenue, Proposition 7 is newer funding from general sales & use tax from motor vehicles, and Traditional Funding is the primary funding for the general fund from gas tax. Mr. Beaver stated that funding for the region continues to shift but that the MPO would begin to see new funding trickle in over the next few months and years. He commented that the state legislature continues to make adjustments. He stated that along with the \$5 million for the District in 2017, the MPO might see some additional funding as well. Specifically, WFMPO would see \$1.2 million in 2017 and \$4.1 million in 2018. In 2019, WFMPO would receive \$4.3 million and in 2020, it would receive \$5.5 million. He reminded everyone

that all of these numbers are subject to change by the Legislature and the Texas Transportation Commission. Mr. Beaver commented that the Prioritized Project List that WFMPO produces every year would become even more critical for programming projects once the new funds become available. He commented that the MPO would need to justify project selections to the state and the Texas Transportation Commission.

Mayor Barham asked for any further questions regarding any of the funding mechanisms. Receiving none, the committee moved on to the next agenda item.

VIII. Other Business:

a. Discussion & Overview of Progress on Local Transportation Projects – City and TxDOT staff (Quarterly Review)

TxDOT: Mr. Rohmer reported the US 287 at Huntington Road bridge replacement project was complete. SH 240 at Sinclair Road drainage ditch was under construction. FM 369 at Fairway near Hughes to McNeil, a section west of the FM 369 drainage ditch, was on schedule. FM 2650 from FM 369 to FM 1954 was in the beginning phases of construction. BU287 J, US 281 and FM 171 are various overlay projects. US 82 near McKinney Road and SH 79 from US 82 are both illumination upgrades and have been let. FM 890 to US 287 and FM 367 to BU 277A are seal coat projects.

City: Mr. Schreiber reported that the 2016 Asphalt Street Rehab project was underway and was 35% complete. He reported the Wichita Bluff Hike and Bike Trail Phase 1 was 50% complete. He reported the 2016 Concrete Street Rehab project was 30% complete. Future projects include the Hike and Bike Trail Phase 2, and Kemp Street Pedestrian Improvements.

b. MPO Quarterly Financial Report (2nd Quarter FY 2016 – January, February, March)

Mr. Barnett reported on the 2nd quarter expenses for the MPO. He stated that the MPO had spent 40.15% of its total allocation for FY 2016. He asked for any comments or questions on the second quarter financial report. He received none.

c. Grouped TxDOT CSJ Projects Report

Mr. Barnett directed the committee's attention to the Grouped TxDOT CSJ projects report of the TPC meeting packet. He stated that MPO staff had 5 new projects to report for this quarter. Mr. Barnett asked for any comments or revisions to the report. Receiving none, the committee moved on to the next agenda item.

d. Other Items

Mr. Barnett informed the committee that WFMPO staff would begin preparing for the Prioritized Project List update by August 2016.

IX. Meeting Adjournment

The meeting adjourned at 9:20 a.m.

Honorable Glenn Barham
Mayor Wichita Falls